

Procedure Cart Evaluation Checklist

Use the list of criteria below to evaluate each vendor's cart. Use a rating of 1 (lowest) through 5 (most desirable).

Vendor Name/ Cart Model			
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General Design

Modern clean look			
Polymer corrosion resistant construction			
Easily Identifiable (Multiple Color Options)			
Overall size, footprint			
Cart height is ideal (or available at ideal height)			
Rounded edges for safety and comfort			
Material design limits paint scratches/chipping			
Accommodation for Computer/Monitor			
Cart will not dent			
Easy customization, accessorization (no cost penalty)			
Specialized to your specific procedural needs			

Security

Key lock options (Key, Touchpad, Proximity Reader)			
Individually locking drawer			
Self-Close drawer feature			
Securable Side Storage			

Cleanability

Smooth surfaces with rounded corners for easy cleaning			
Cart has antimicrobial protection			
Cart is cleanable without risk of corrosion			
Components are appropriate with cleaning agents used			

Storage Components

Drawer depth/width fits stored item needs			
Overall storage capacity appropriate for all items			
Exchangeable drawer trays			
Dividers are appropriate for organizational needs			
Label holders available			
Integrated side storage			
Overbridge storage above work surface			

Movement

Ease of handling and maneuvering			
Cart overall noise level when moved			
Cart moves easily when fully loaded			
Total lock casters to make stationary when needed			

Total <i>(highest score = best cart choice)</i>			
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Comments: