

Bedside Cart Evaluation Sheet

Use the list of criteria below to evaluate each vendor's cart. Use a rating of 1 (lowest) through 5 (most desirable).

Vendor Name/ Cart Model			
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General Design

Modern clean look			
Polymer construction			
Easily identifiable (multiple color options)			
Overall size, footprint			
Cart height is ideal (or available at ideal height)			
Fits under counter top			
Rounded edges for safety and comfort			
Material design limits paint scratches/chipping			
Deep drawers for PPE materials			
Cart will not dent			
Easy customization, accessorization (no cost penalty)			

Security

Key lock options (Key, Touchpad, Proximity Reader)			
Multiple drawer security options			
Self-close drawer feature			

Cleanability

Smooth surfaces with rounded corners for easy cleaning			
Cart has antimicrobial protection			
Cart is cleanable without risk of corrosion			
Components are appropriate with cleaning agents used			

Storage Components

Drawer depth/width fits stored item needs			
Overall storage capacity appropriate for all items			
Exchangeable drawer trays			
Dividers are appropriate for organizational needs			
Label holders available			
Integrated side storage			

Movement

Ease of handling and maneuvering			
Cart overall noise level when moved			
Cart moves easily when fully loaded			
Total lock casters to create stable workstation			
Total <i>(highest score = best cart choice)</i>			

Comments: